



JOB OPENING: DATA MANAGER (1)

The Infectious Diseases Research Collaboration (IDRC) seeks to hire a suitable candidate for the position of **Data Manager**. The successful candidate will report to the **Data Director**. The position will be based in Central Public Health Laboratories (CPHL) at Butabika, Kampala, with travel as required to Malaria Reference Centres (MRCs) in various parts of Uganda.

Duties and Responsibilities

1. Design, create and modify databases in MS Access and/or SQL Server.
2. Generate and modify SQL/Batch scripts to manipulate/modify/upload datasets for projects.
3. Write technical documentation/training materials on software and/or system usage.
4. Write and modify VB/C# programs and XML configuration files to interact with study databases and questionnaires.
5. Maintain and improve upon the current data management and reporting systems based on feedback from staff.
6. Oversee entire data life cycle for studies from data collection to final clean datasets.
7. Work with team members to ensure all data is collected accurately and timely.
8. Liaise with study team members to investigate and rectify data queries.
9. Develop study reports according to needs of the project leads.
10. Ensure proper backups and transfer of databases on a regular basis.

Qualifications and other desirables for the job

1. Bachelor's degree in Computer Science, Statistics, IT, or similar.
2. Master's in Computer Science or IT is an added advantage.
3. Competent knowledge of MS Access and/or MS SQL Server or other DBMS's.
4. Good knowledge of Uganda's malaria surveillance system is desirable.
5. Experience supervising data management teams is an added advantage.
6. Able to work under stringent deadlines and to work independently.

HOW TO APPLY:

Submit your applications using this link: <http://idrc-uganda.org/careers.html>

ADDITIONAL IMPORTANT COMMENTS:

- 1. All applications must be submitted on or before Friday, 24th June 2022 at 5:00pm.**
2. Submission of incomplete or inaccurate documents will render the applicant ineligible for consideration for the job opening.
3. Applications cannot be amended following submission.
4. This job is open to both internal and external applications.
- 5. ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FURTHER.**