



### **JOB OPENING: STUDY NURSE (6 POSITIONS)**

The Infectious Diseases Research Collaboration (IDRC) with support from Malaria Action Plan for Districts (MAPD) seeks to hire suitable candidates for the position of **STUDY NURSE** to conduct antimalarial therapeutic efficacy studies. The successful candidates will be based at any one of the following sites namely **Arua, Apac, Busia, Mubende and Kanungu district**.

#### **Duties and Responsibilities**

1. Responsible for patient randomization to treatment,
2. Oversight of the welfare of patients.
3. Issue transport reimbursements to study patients
4. Work with Clinicians to manage the daily operation of the study clinic, ensuring clinic opens Monday-Sunday from 8:00am-5:00pm, when on duty
5. Participate in screening participants into the study
6. Triaging participants and taking vital signs during screening and other clinic visits
7. Schedule and review routine patient appointments and assist in identification of missed visits.
8. Ordering of drugs and other clinic supplies, keeping stock of drugs and other clinical supplies
9. Administer and manage study and concomitant drugs and maintain all accountability logs
10. Conduct any needed ongoing participant counseling

#### **Key Result Areas**

- 1) Participants correctly randomized and treated;
- 2) Patient management;
- 3) Accurate and timely entry, tracking and recording of information on all source documents;
- 4) Accurate and timely entry of all data and resolution of data queries;
- 5) Adequate coverage of the study clinic;

#### **Qualifications and other desirables for the job:**

1. Enrolled/Registered/Comprehensive Nursing Diploma from a recognized Institution.
2. At least 3 years work experience in a similar setting and or performing a similar activity
3. Good communication, interpersonal skills and networking skills
4. Integrity and ability to develop a productive working relationship with District Health Teams.
5. Ability to operate in a fast and diverse environment
6. Knowledge of local languages spoken in the listed study areas.

**How to apply:**

Typed letters of application together with current CV plus copies of academic certificates should be delivered to:

**The Human Resource Manager**

**Infectious Diseases Research Collaboration (IDRC),**

**P. O Box 7475, Kampala, 2C Nakasero Hill Road OR**

**IDRC Tororo Office at the Tororo District Hospital OR**

**IDRC Mbarara Office on Ntare road off Nkokonjeru junction OR**

**IDRC Mbale Office on Plot 35 Masaba Road OR**

**IDRC Busia Office at Masafu General Hospital OR**

**IDRC Fort portal Office Kagote Division, Kabafumu Road OR**

**IDRC Jinja Bugembe Office next to Uganda Prisons.**

Applications can be submitted to [HR@idrc-uganda.org](mailto:HR@idrc-uganda.org). This advert can also be found on the IDRC website [www.idrc-uganda.org](http://www.idrc-uganda.org) and all social media sites.

**ADDITIONAL IMPORTANT COMMENTS:** Please note that failure to comply with the below will render your application invalid for this process.

1. All applications must be delivered on or before **5:00pm, Monday 26<sup>th</sup> March 2018.**
2. All applicants must indicate preferred duty station in the application letter.
3. All applications must be accompanied by the following at the time of submission:
  - a) Current CV (Use Word or PDF format only for email submissions; photos are not allowed).
  - b) Typed letters of application (Use Word or PDF format only for email submissions; photos are not allowed)
  - c) The contact details of three work related referees
  - d) Copies of academic certificates (Use Word or PDF format only for email submissions; photos are not allowed):
  - e) Copy of current registration certificate with Uganda Nurses and Midwives Council
4. If you are applying by mail, PLEASE WRITE YOUR NAME & THE NAME OF THE JOB OPENING IN THE SUBJECT LINE OF YOUR E-MAIL.
5. Submission of incomplete or inaccurate documents will render that applicant ineligible for consideration for the job opening.
6. Applications cannot be amended following submission.
7. PLEASE NOTE THAT ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED FURTHER.