



JOB OPENING: SURVEILLANCE OFFICER (1 POSITION)

The Infectious Diseases Research Collaboration (IDRC) seeks to hire a suitable candidate for the position of **SURVEILLANCE OFFICER** to be based in Kampala with frequent travels to the field sites.

Duties and Responsibilities

1. Support the Regional Surveillance Assistants to strengthen HMIS at Health Facility level through training of staff to use and accurately complete the national HMIS tools.
2. Organize and conduct quarterly joint supervisions of IDRC and partners (MOH, PMI, MAPD, WHO, District Health Teams (DHTs).
3. Work as a liaison between IDRC and Ministry of Health and malaria partners.
4. Organize quarterly meetings with stakeholders to discuss strategy, progress, share, and promote data use.
5. Take lead in setting up new malaria reference centers at select districts across the country.
6. Oversee the collection, completeness and timely delivery of data from MRCs to the head office in Kampala;
7. Together with the Study Coordinator, participate in managing the surveillance database and data quality and assurance program for malaria reference centers
8. Together with the Data Manager, participate in compiling and analyzing data and sharing weekly and monthly reports on key malaria indicators.

Key result areas

1. Mentoring and coaching of Regional Surveillance Assistants
2. Setting up of functional and model surveillance sites with best practices
3. Progress reports specifically reports of key malaria indicators
4. Stakeholder engagement and management

Qualifications and other desirables for the job:

1. Bachelor's Degree in Medicine or a health related degree and a Masters Degree in Public Health/Medicine and or Clinical Epidemiology is an added advantage.
2. Good knowledge of HMIS, DHIS II and health systems in Uganda
3. 3 years work experience in a similar setting and or prior experience working with the Uganda Ministry of Health.
4. Good computer skills especially with database management and other Microsoft programs for data analysis is an added advantage.
5. Good communication, interpersonal skills and networking abilities
6. Integrity and ability to develop a productive working relationship with District Health Teams.
7. Ability to operate in a fast and diverse environment

How to apply: Typed letters of application together with current CV, 2 reference letters from past or immediate supervisors/employers plus copies of academic certificates should be delivered to:

The Human Resource Manager

Infectious Diseases Research Collaboration (IDRC),
Plot 2C, Nakasero Hill Road next to Uganda Blood Bank.
P. O Box 7475, Kampala, Uganda
Email: HR@idrc-uganda.org

OR you can submit your application to any of the following IDRC field offices:

IDRC Tororo Office at the Tororo District Hospital

IDRC Mbarara Office Opposite Lake View Hotel

IDRC Mbale Office on Plot 35 Masaba Road

IDRC Busia Office at Masafu General Hospital

IDRC Fort portal Office Kagote Division, Kabafumu Road

IDRC Jinja Bugembe Office next to Uganda Prisons

Deadline for receiving applications is 5:00pm, Wednesday 12th July 2017. Only short listed candidates will be contacted.